

Targets	Actions	Persons / groups responsible	Criteria for success	Progress and adjustments	Targets achieved
<p>1. To establish an effective, accessible method of gathering and storing pupil's work that is useful and consistent throughout the school.</p>	<ul style="list-style-type: none"> <li>● Create a shared folder on Google Drive for each class level (including autism classes).</li> <li>● Provide opportunities for teachers to familiarise themselves with shared folder.</li> <li>● Support teachers with initial engagement as they upload samples of pupil's work to E-Portfolio folder.</li> <li>● To establish a whole-school approach to recording pupil's work, decide <b>what</b> is to be uploaded and <b>how often</b>.</li> </ul>	<p>Conor Mulcahy (Principal) to create e-portfolio folder on Google Drive</p> <p>In School Management Team</p> <p>In School Management Team</p> <p>In School Management Team</p> <p>Class Teachers</p>	<p>A portfolio of pupil's work across all subject areas is recorded and uploaded to E-Portfolio.</p> <p>Class teachers agree on the frequency of recording and uploading and it is carried out in a sustainable manner.</p> <p>Samples of individual pupil's work is uploaded regularly and at the end of each school year, a portfolio is available to download and transfer to next year's class teacher.</p>	<p><b><u>September - June 2023</u></b></p> <p>Gathering Evidence</p> <p>Creating e-Portfolio folder on G Drive</p> <p>Teachers familiarise themselves with e-Portfolio and try different digital devices for use when uploading (cameras, iPads, webcams)</p> <p><b><u>Term 1 - 2024</u></b></p> <p>Teachers begin to upload samples of pupil's work into designated folders.</p> <p>Teachers agree on the frequency and specific subjects to upload.</p>	<p>Gathered (see attached)</p> <p>Completed June 2024</p> <p>Ongoing</p>

<p>2. To refine, adapt and embed e-portfolio system so it is sustainable and embedded as part of teacher preparation and planning.</p> <p>3. Pupils can assess their own learning through self assessment and identify strengths, areas for improvement and strategies to achieve improvement.</p>	<ul style="list-style-type: none"> <li>● Provide opportunities for teachers to reflect and provide feedback regularly.</li> <li>● Using a self-assessment framework, pupils select samples of their own work for their individual e-Portfolio.</li> <li>● Explicitly teach pupils the language and process of self-assessment.</li> </ul>	<p>In School Management Team</p> <p>Class Teachers</p> <p>Class Teachers</p>	<p>Teachers are able to upload work that is regularly reviewed. This will be reflected in teacher's Cuntas Míósúil</p> <p>Pupils are able to reflect upon their own work and identify parts that were successful and parts which need further help with.</p> <p>Pupils engage with a self-assessment rubric appropriate for their individual learning needs.</p> <p>Pupils use feedback from the rubric to improve further learning and learn strategies to achieve improvement.</p>	<p><b>October 2024-</b> Change to Subject specifications made and circulated to C.T.s Changed from Monthly upload to termly for certain subjects</p> <p><b>Term 3 - 2025</b> -Teachers create a self-assessment rubric suitable for their pupil's individual learning needs.</p>	
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	<ul style="list-style-type: none"><li>• Create a self-assessment rubric which pupils will use when completing a task assigned by class teacher (based on pupil's individual needs)</li></ul>		Teachers use this information to consider the methodologies, the resources, the differentiation strategies required by their pupils.		
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